



RECORD OF PROCEEDINGS

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING April 22, 2019 (Work Session Meeting)

A Work Session Board Meeting of the Elizabeth School District was held on April 22, 2019, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Work Session BOE Meeting to order at 5:00 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Carol Hinds
Director Cary Karcher
Director Dee Lindsey
Director Richard Smith

3.0 EXECUTIVE SESSION – SUPERINTENDENT EVALUATION

A motion was made to convene into executive session to discuss personnel matters – discussion of matters specific to particular employees, not general personnel policies. C.R.S. 24-6-402 (4)(f).

Motion moved by Director Karcher

Motion seconded by Director Smith

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith - aye

The motion carried 5-0

Director Benkendorf left the work session meeting shortly before 6 p.m. The April 22 work session meeting reconvened at 6:08 p.m. following the executive session.

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, Transportation Director Terry Wilson, Running Creek Elementary Principal Tammy Krueger, Special Services Director Kim Morrison and Secretary to Board Jaimee Glazebrook

4.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

5.0 EDUCATION SHOWCASE

5.1 Running Creek Elementary (RCE) Principal Tammy Krueger shared school highlights with the Board of Education.

Key initiatives at Running Creek this year are similar to last year with a large amount of time and energy being put into literacy. Included in those initiatives are; ELAT (Early Literacy Assessment Tool) which is an online progress monitoring system used for reading, SIMR (State Identified Measurable Result) which is a tightly



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structured phonics routine used for Kindergarten through 3rd grade, and CKLA (Core Knowledge Language Arts) which is a literacy curriculum with the listening comprehension piece being used by RCE. Additionally this year, Running Creek had some professional development centered around engagement with CKLA.

Running Creek places a strong emphasis on Social Emotional Learning (SEL). This includes a book study (Fostering Resilient Learners), the adoption of a free, university-developed curriculum called Sanford Harmony that focuses on student meetups and buddy ups in lesson plans, and Botvin which is a life skills training program that is targeted at 4th grade. RCE used Title IV funds this year for additional counselor support provided by Tara Schmidt. Students and staff are able to schedule confidential 30-minute appointments with Ms. Schmidt. The feedback has been positive.

Other initiatives continue from previous years including: Response to Intervention, Depth and Complexity Training, and BATS (Building Action Teams) which consists of different grade levels being grouped up to collaborate and POP which is Peers Observing Peers where teaching lessons are recorded, then viewed by their peers and given feedback.

Some of the activities and traditions this year at RCE included:

- Morning Active Jags daily routine to start the school day
- Annual Community Carnival
- Hat/Popcorn/Spirit Days
- Annual Bike/Walk to School Day
- Homecoming Week
- Watch Dog Dads Volunteer Program
- Halloween parade and candy buy back
- Veterans Day Assembly/Breakfast
- Spelling Bee
- Cocoa and Caroling
- PTCO Bingo Night
- Kindness Week/NED Assemblies/Hawk Assembly
- Art Show
- Stars Banquet recognizing outstanding students
- Virtual Reality kits
- Book buddies
- National School Choice week

Upcoming events at RCE include:

- Run for Funds 4/24
- Volunteer Pancake Breakfast 4/26
- Field Day 5/3
- Staff Appreciation 5/6-5/10
- Achievement Assembly 5/10
- Talent Show 5/10
- Mother's Day Plant Sale 5/10
- Kindergarten Celebration 5/22
- Moving Up Ceremony/5th Grade Graduation 5/23
- 2nd team attending Tointon Institute 6/1-6/4.

Next year, Running Creek will be continuing its literacy focus with an emphasis on writing, and implementing a schoolwide leadership and culture program called Leader in Me. With regards to Response to Intervention priorities, RCE will continue regular progress monitoring for math and writing.



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6.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Lindsey

Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 4-0

7.0 APPROVAL OF MINUTES

7.1 A motion was made to approve the minutes from the April 8, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - abstain

Director Richard Smith - aye

The motion carried 3-0

8.0 COMMUNICATIONS

8.1 Terry Wilson - Discussion of Small Vehicle Replacement

Transportation Director Terry Wilson provided an analysis of the small district vehicles and conveyed a significant need for a replacement plan over the next few years. These small vehicles are used by teachers, coaches and special needs staff to transport small groups of students. High mileage, wear and tear, and overall condition puts many of these vehicles at the end of their service life. There are currently 5 vehicles with over 200,000 miles and one with approximately 140,000. Many of the vehicles are over 20 years old and the cost to keep repairing them exceeds their value. There is currently a proposed budget of \$50k for the purchase of small vehicles next year. Wilson proposed a replacement program be put into place for the future. Chief Finance Director Ron Patera asked the Board for the criteria they would like the district to use for deciding when a vehicle has reached the end of its service life. The discussion included the cost of maintenance, purchasing versus leasing, types of vehicles and principles to guide a replacement program.

8.2 Draft Charter School Contract/Special Education Operating Agreement – Special Ed Review

Special Services Director Kim Morrison briefed the Board on the special education provisions in the draft Charter School Contract. The Elizabeth School District is special education administrative unit for the charter school. As the director, Mrs. Morrison is required by state and federal law to have discussions on a case-by-case basis regarding student discipline, including suspensions over 10 days, admissions, district responsibilities, and state complaints.

The Legacy Academy Special Education MOU was discussed with the Board. The MOU explains the responsibilities of the administrative unit and how the funding works.

Every year the district has a Continuous Improvement Monitoring Process procedure, which includes the charter school. This allows all parties to be included in goal setting and improvement plans for the next year.



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8.3 Superintendent Update

Superintendent Bissonette reminded the Board the legislative session ends a week from Friday. The School Finance Act was introduced last week. Rural funding has been added back to the School Finance Act but has been decreased by more than 30%. Communication was sent out to staff to help advocate for Rural Funding and additional communication may be sent out, if necessary.

It is a very busy time of year for all the schools, yet operations of the school district are going well.

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1 – 9.2.

Motion moved by Director Smith

Motion seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 4-0

9.1 Resignations

Kristin Lorimer, Teacher, Singing Hills Elementary - Retiring

Craig Blackham, Teacher, Elizabeth High School - Retiring

9.2 Classified Sick Bank Request

10.0 ACTION ITEMS

10.1 A motion was made to ratify the 4/10/2019 inclement weather early dismissal.

Motion moved by Director Karcher

Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 4-0

10.2 A motion was made to ratify the 4/11/2019 inclement weather closure.

Motion moved by Director Lindsey

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 4-0



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10.3 A motion was made to ratify the 4/17/2019 safety closure. Discussion was had about the safety closure, the events leading up to it and considerations for the future.

Motion moved by Director Karcher

Motion seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 4-0

11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for May 6, 2019, at 6 p.m.

13.0 ADJOURNMENT

The regular board meeting adjourned at 8:17 p.m.

Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook